

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Northwest Bergen County Utilities Authority PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4- 6 et seq., the Northwest Bergen County Utilities Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey does hereby notify the public that they will hold a Special Regular Meeting to conduct ordinary business which will be held on Wednesday, August 9, 2023 at 3:00 p.m. at the offices of the Northwest Bergen County Utilities Authority and via Zoom. Formal action will be taken. The agendas will be placed on the Northwest Bergen County Utilities Authority website, nbcua.com, at least 48 hours prior to the meeting. Members of the public who wish to participate in the meeting may do so either in person or going to [Zoom.us](https://zoom.us) and entering the meeting ID of 822 5082 2681 and followed by the passcode NBCUA at 3:00 P.M. Members of the public may also access the meeting by dialing in at 1-646-558-8656, and then following the prompts to input the meeting ID and passcode. Phone service provider rates may apply. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if an executive session is required.

Douglas M. Bern, Esq. Assistant Secretary
Northwest Bergen County Utilities Authority

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AGENDA REGULAR MEETING August 9, 2023

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – July, 19 2023
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated August 9, 2023
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Committee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

August 7, 2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTIONS

August 9, 2023

CONSENT AGENDA

- 61-2023 Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Applications for the Sewer Connections Located at 730 Birchwood Drive, Wyckoff, New Jersey 738 Birchwood Drive, Wyckoff, New Jersey and 738 Frederick Court, Wyckoff, New Jersey
- 62-2023 Resolution Authorizing a Contract with Millennium Communications Group Inc, a State Contract Vendor Pursuant to N.J.S.A. 40a:11-12a for Last Mile Fiber Connections

Rev. 8/7/2023

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 61-2023

Date: August 9, 2023

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE A SEWER CONNECTION APPLICATIONS
FOR THE SEWER CONNECTIONS LOCATED AT
730 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY
738 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY AND
738 FREDERICK COURT, WYCKOFF, NEW JERSEY**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Borough of Wyckoff (the “Borough”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Borough of Wyckoff; and

WHEREAS, the NBCUA has received a Sewer Connection Applications from Brian Glanzberg regarding **730 Birchwood Drive**, Wyckoff, New Jersey; from Brett Bailey regarding **738 Birchwood Drive**, Wyckoff, New Jersey; and from Mark Santimauro regarding **738 Frederick Court**, Wyckoff, New Jersey. They are desirous of collaborating with the Borough of Wyckoff for a connection to an existing Borough of Wyckoff sanitary sewer located Frederick Court and Thomas Place. The proposed connection/extension is designed to provide sanitary sewer service to two (2) existing single-family residences currently serviced by septic systems and one (1) single family residence presently under construction. The proposed connection will involve constructing approximately 364 linear feet of 8-inch PVC sewer main, four (4) manholes, and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 730 Birchwood Drive, 738 Birchwood Drive and 738 Frederick Court all in the Borough of Wyckoff and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily increase in flow of 900 gallons per day (GPD). Based on this projection, three (3) additional residential equivalent dwelling unit (“EDU”) will become tributary to the Authority from the Borough of Wyckoff, (“Project”); and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on July 24, 2022, to the Interim Executive Director and NBCUA’s General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

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738 FREDERICK COURT, WYCKOFF, NEW JERSEY**

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Interim Executive Director and the NBCUA's General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service **730 Birchwood Drive, 738 Birchwood Drive** and **738 Frederick Court** with the Borough of Wyckoff and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 *et. seq.*, and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Applications submitted by Brian Glanzberg, Brett Bailey, and Mark Santimauaro subject to the following Authority requirements;
2. Construction in conformance with all applicable requirements of the Borough of Wyckoff, where applicable.
3. Inspection and approval of the installation of sewers and appurtenances by the Borough of Wyckoff, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.

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6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

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IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on August 9, 2023.

FRANK KELAHER, CHAIRMAN

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATED: August 9, 2023

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	KelaHer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 62-2023

Date: August 9, 2023

RESOLUTION AUTHORIZING A CONTRACT WITH MILLENNIUM COMMUNICATIONS GROUP INC, A STATE CONTRACT VENDOR PURSUANT TO N.J.S.A. 40A:11-12a FOR LAST MILE FIBER CONNECTIONS

Whereas, the Northwest Bergen County Utilities Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Northwest Bergen County Utilities Authority, has identified the need for “last mile” fiber connections between pump stations owned by the authority and the Bergen Fiber network built, owned and maintained by the County of Bergen; and

Whereas, the Northwest Bergen County Utilities Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the Northwest Bergen County Utilities Authority intends to enter into contracts Millennium Communications Group Inc. of East Hanover NJ 07936, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contract 23-TELE-45463 and T2989;

Now, Therefore, Be It Resolved, that the Northwest Bergen County Utilities Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the Northwest Bergen County Utilities Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the Northwest Bergen County Utilities Authority and the Referenced State Contract Vendors shall be from time of award through 7/31/2026 or until such projects are completed

